PROJECT NAME:		
Use this basic checklist to help keep your projects on track. Run through each step to make sure that you are prepared for anything that might happen.		
BEFORE VISITING THE SITE		
AIRSPACE	AIRSPACE WAIVER	DJI UNLOCK
Airspace check (B4UFLY app)	File for waiver on <u>FAA Drone</u> Zone if needed	Unlock in DII Fly Safe zone if needed
WEATHER (PRECIPITATION)	SITE CONDITIONS WIND SPEEDS	SITE PERMISSIONS
Check the local weather radar	Check the wind speeds (less than 20 mph recommended)	Proper site access permissions have been confirmed
DRONE	EQUIPMENT BATTERIES	TABLET
 Updated Complete necessary calibrations such as vision system, etc. 	 Charge all batteries and controller(s) 	 Charge tablet All necessary apps are downloaded, updated, and compatible Flight plans are created if needed
SD CARD	PACKED UP AND READY	PPE
Compatible SD Card with enough storage	Pack up all necessary drones and equipment	When required

ON SITE

FG - ONSITE CHECK IN

Check in with your FlyGuys Mission Coordinator when arriving to the site when flying a FlyGuys mission

PPE - SAFETY VEST

 Put on safety vest and any other required PPE

PRE - CHECKS

NOTIFY ONSITE POC

 Call the given PoC when you are in route to the site

CHECK SURROUNDINGS

Check the surroundings for any obstructions

LANDING ZONE

- Determine and mark your takeoff/landing zone and lay cones if needed
- Solid ground
- Props will kick up debris so find an area with minimal dirt, dust, sand, etc.

DRONE PRE - FLIGHT

COMPASS CALIBRATION

Compass calibrated

BATTERY SECURE

Battery is secure in the drone

PROP CHECK

 Props are not worn or damaged; replace them if needed

IMAGE SETTINGS

IMAGE SETTINGS

IMAGE SIZE AND FORMAT

- 3:2, 4:3, or 16:9 depending on deliverables
- Format JPEG or RAW

FOCUS SETTING

 Ensure that focus is appropriately set (auto recommended)

CAPTURE MODE

Capture mode set accordingly

SD CARD

• SD card has enough space for the job

IN FLIGHT REMINDERS

TAKEOFF

SLOW TAKEOFF

 Takeoff facing AWAY from you to make quick adjustments if needed

CONTROLS CHECK

• Hover/controls check

M.O.C.A.

Confirm M.O.C.A. (Minimum Obstacle Clearance Altitude)

RTH ADJUSTMENT

• Adjust RTH altitude to at least 60ft above highest obstacle

IN FLIGHT

MAINTAIN LOS

Always maintain LOS (Line of Site)

CONSTANT CHECKS

 Continuously look between the controller and the drone for a few seconds at a time

BATTERY CHECKS

 Constant battery checks or remaining percentage to plan for RTH

LANDING

EMERGENCY LANDING

 If you hear a manned aircraft or helicopter, make sure to locate it. If the aircraft is nearby, land immediately

CONFIRM NO OBSTRUCTIONS

 When landing, confirm that there are no obstructions on the descent

GENTLY LAND

Gently land in your zone

FLIGHT COMPLETE

FLIGHT COMPLETE

IMAGE CONFIRMED

IMAGE REVIEW

- Check that the images have been saved to the SD card
- Review the images to make sure they are to the standard required

FG CHECK IN

- Check in with FlyGuys Mission Coordinator when leaving the site
- Start the data upload when you return to your home/office
- Verify that all data has been uploaded and let your MC know that the data is ready